

**DFK    Donations and Requests to District (See KH)**

**DFK**

1            Donations (cash and/or in-kind) and bequests to the district may be ac-  
2    cepted at the discretion of the superintendent, or the superintendent may refer  
3    the decision to the board or to the Lawrence Schools Foundation.

4            Principal and income from unrestricted donations and bequests will be  
5    used as designated by the board. Principal and income from donations and be-  
6    quests restricted by the donor shall be used as designated by the donor.

Approved: July 1, 2001

Reviewed by Board Policy Committee: September 2, 2003

Amended: June 14, 2004

Reviewed by Board Policy Committee: August 21, 2006

*Amended: October 22, 2018*

**KH**   **Donations to Schools**   (See DFK)

**KH**

1        Persons or organizations desiring to make donations to a school should  
2        contact the principal. Acceptance of donations to a school shall have prior  
3        approval by the superintendent. Once accepted, all donations shall become  
4        district property. Donations designated to sustain and/or reinstate a curricular  
5        or extracurricular program must be made to the district rather than to a school.  
6        (See DFKA)

7        *Student Organization Gifts to the School*

8        *Student organizations, with prior approval of the organization sponsor*  
9        *and principal, may donate a portion of the organization's funds to the district.*  
10       *These donations shall require prior board approval.*

11       *A gift is defined as any donation, present, or endowment in the form of*  
12       *cash, merchandise, or service.*

13       *Any student organization gift to the district shall become district prop-*  
14       *erty when accepted by the board.*

15       **Memorials**

16       The board may choose to participate in efforts to publicize memorials for  
17       students, staff or others. Patrons interested in establishing memorials should  
18       propose their ideas to the superintendent. The superintendent may refer me-  
19       morial proposals to the Lawrence Schools Foundation.

Approved: July 1, 2001

Amended: June 14, 2004

Reviewed by Board Policy Committee: February 22, 2005

Reviewed by Board Policy Committee: October 31, 2007

*Amended: October 22, 2018*

1 Student Gifts to Staff

2 ~~Students shall be allowed to collect money or purchase gifts for staff~~  
3 ~~with the principal's approval.~~

4 *The giving of gifts between students and staff members is discouraged. A gift*  
5 *is defined as any donation, present, or endowment in the form of cash,*  
6 *merchandise, service, or personal favor.*

7 Staff Gifts to Students

8 ~~A gift by staff to an individual student or to classes of students during~~  
9 ~~school hours or on school property shall require prior approval of the~~  
10 ~~principal.~~

11 *Unless approved by the principal, staff members are discouraged from giving*  
12 *gifts to any student or class of students when the gifts arise out of a school*  
13 *situation, class, or school-sponsored activity.*

14 ~~Student Organization Gifts to the School~~

15 ~~—— Student organizations, with prior approval of the organization sponsor~~  
16 ~~and principal, may donate a portion of the organization's funds to the district.~~  
17 ~~These donations shall require prior board approval.~~

18 ~~—— A gift is defined as any donation, present or endowment in the form of~~  
19 ~~cash, merchandise or service.~~

20 ~~—— Any student organization gift to the district shall become district~~  
21 ~~property when accepted by the board.~~

Approved: July 1, 2001

Reviewed by Board Policy Committee: January 31, 2005

Reviewed by Board Policy Committee: April 23, 2008

Amended: June 9, 2008

*Amended: October 22, 2018*